

HOME SCHOOL FAMILY MINISTRIES

Registration for Academic & Elective Classes
 HSFM c/o Julie Corrigan 35403 Piney Cir Lake Elsinore, CA 92532
hsfmclasses@gmail.com / hsfmservices.org



Parents: _____ DATE: _____
 Address: _____ Phone #1 : _____
 City/zip: _____ Phone #2 : _____
 Email: _____ How you heard about HSFM: _____
 Years Home Schooling: _____ First Year _____ 2-5 Years _____ 5+ Years

| Name | | Registration Fee/year | Material Fee/year | Name | | Registration Fee/year | Material Fee/year |
|----------------------------|-----|-----------------------|-------------------|----------------------------|-----|-----------------------|-------------------|
| Grade | DOB | | | Grade | DOB | | |
| 8:30 | | | | 8:30 | | | |
| 9:40 | | | | 9:40 | | | |
| 10:50 | | | | 10:50 | | | |
| 12:40 | | | | 12:40 | | | |
| 1:45 | | | | 1:45 | | | |
| 2:45 | | | | 2:45 | | | |
| <i>Totals</i> | | | | <i>Totals</i> | | | |
| Reg + Mat Fee TOTAL | | | | Reg + Mat Fee TOTAL | | | |

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| Reg + Mat Fee TOTAL | | | | Reg + Mat Fee TOTAL | | | |

Payment Schedule – Families participating only first semester have agreed to pay 75% of the total fees for the year.

| Total All Children (Registration & Material Fees/Year) + \$30 family fee) | Deposit 25% | Oct 20% 45% total | Nov 20% 65% total | Dec 10% 75% total | Feb 15% 90% total | Mar 10% 100% total |
|---|-------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| | | | | | | |

Donations above the amount paid for services are tax-deductible and help with overall expenses to keep fees affordable for all participating families.

***Good Faith Accountability Check** - In addition to the 25% deposit at the time of registration, a "Good Faith Accountability Check" of 10% (max \$60) is required at the time of registration which will be cashed in December when the 75% payment is due and will be applied toward the 75%. However, the check will be cashed and applied as a service fee (not toward the balance) if the 75% is not being met at the December payment. Families needing an alternate payment plan without the additional service fee must request by email by the November payment date.

DROP FEES will be calculated based on the date HSFM receives notification by email

- At least 4 weeks notice prior to start date** –\$15 if dropping all classes or \$5 per dropped class
- At least 2 weeks notice prior to start date** –\$30 if dropping all classes or \$15 per dropped class
- Less than 2 weeks notice prior to start date** –\$30 and \$10 per dropped class
- Weeks 1 & 2** –15% first dropped class and 10% each additional dropped class
- Weeks 3 & 4** –20% registration fees for each dropped class
- Week 5 & 6** – 30% registration fees for each dropped class
- Week 7 & 8** – 40% registration fees for each dropped class
- Week 9 & 10** – 50% registration fees for each dropped class
- Week 11-14** – 75% registration fees for each dropped class
- Weeks 15-29** – Family pays 100% all fees including registration and material fees

**Material fees calculated separately, depending on the curriculum and supplies already received.

Family fee is retained once classes have started. Transferring after week 4 may incur a fee.

FOR OFFICE USE ONLY

- PCO
- QB
- Forms Missing:
- Payment - Date:
 - Check #
 - Cash
 - Zelle

SIGNATURE REQUIRED _____ date _____

Home School Family Ministries Liability Agreement & Photo Release

I, _____, represent that I am the parent / legal guardian for my children: _____, _____, _____, _____, _____, _____, and that as such, I am authorized to act on (his/her/their) behalf as well as my own behalf, in entering into this agreement.

In joining this organization, Home School Family Ministries (HSFM), and participating in its services and/or activities (including but not limited to: the PE, academic, and elective classes, etc.), I acknowledge that I remain the sole party responsible for my child(ren), their actions and activities, their care and supervision, their safety, their insurance, and their financial needs, and that no individual or group, HSFM board of directors & officers, administrators, teachers, coaches, the organization/co-op itself, volunteers, staff, or contracted persons associated with the organization, any school, church, or PSP, city or other governmental agency (the “released parties”), are assuming that responsibility. Even though I am enrolling with and participating in the organization/co-op, the sports/PE activities, academic and elective classes, or other services and activities with my children, I am solely responsible for my child(ren). I am utilizing the assistance of the organization/co-op and the “released parties” for my convenience and assistance, and any activity my child engages in will be under my control and with my knowledge and consent. I, my spouse, or a designated responsible adult will transport, accompany, and remain with my child(ren) at all organizational activities. I accept the responsibility to take whatever action or precaution is necessary to protect my child(ren), to supervise any activity undertaken as part of the organization/co-op/PE program, and to withdraw my child(ren) from any activity or situation that I deem unsafe.

I agree to adequately insure my child(ren) for any and all injury, damage or loss which may be sustained in the course of any activity associated with my child(ren)’s participation or association with the organization/co-op (PE, academic, and elective classes, or other services and activities anticipated by registration with the organization/co-op, or otherwise).

On behalf of myself and my child(ren) I hereby waive and release any action or cause of action against the released parties for any activity associated with my child(ren)’s participation or association with the organization/co-op (PE, academic, and elective classes, or other services and activities anticipated by registration with the organization/co-op, or otherwise), and I hereby indemnify and agree to hold the released parties harmless thereof, which may be brought by or on behalf of myself, my child(ren) or any other related party, arising from any activity the organization/co-op, sports/PE classes, academic and elective classes, or other services and activities anticipated by registration with the organization/co-op, or otherwise.

I understand that because we live in a litigious society, each member of the organization/co-op is being requested to enter into this agreement, and that mutual consent is necessary for the protection of the organization/co-op and its participants. I am retaining a copy of this agreement for my personal records.

Signed: _____ Dated: _____

Photo Release

I give my permission for HSFM to use photographs of my child(ren) taken during academic, elective, and/or PE classes. HSFM may use selected photos for promotional materials or to graphically enhance the website or social media for advertising purposes. I understand that once an image is posted on the website, the image can be obtained by any computer user; however, children’s names are confidential and will not be included with the photos. I hereby indemnify and agree to hold the released parties harmless thereof, namely HSFM board of directors & officers, administrators, teachers, coaches, the organization/co-op itself, volunteers, staff, or contracted persons associated with the organization, any school, church, or PSP.

Signed: _____ Date: _____

Home School Family Ministries Statement of Faith

Home School Family Ministries (HSFM) is a 501(c)3 Nonprofit Religious Organization comprised of Christian home school families. The following statements are foundational values essential for the participation of each family in the organization/co-op. Your signature is your affirmation that you/your family share in this Statement of Faith and Purpose.

1. All persons involved in the organization (including, but not limited to parents, children, employees, volunteers, directors, officers, etc.) profess and promote faith, love, and commitment to Jesus as personal Savior and Lord. We accept the Bible as the inspired Word of God and are yielded to the Holy Spirit to teach and guide us.
2. We believe that Jesus Christ is fully God and fully human, that He was born of a virgin, lived a sinless life, provided for the atonement of our sins by His vicarious death on the cross, was bodily resurrected by the power of the Holy Spirit, ascended back to the right hand of God the Father, and ever lives to make intercession for us.
3. We believe that God is eternally existent in three separate persons: Father, Son, and Holy Spirit. We believe in all the fundamental doctrines of orthodox evangelical Christianity.
Participating children also know and love Jesus. They accept parental authority.
4. Participating families have chosen to home school for various reasons. A primary reason for doing so is to train our children in the ways of the Lord and minimizing worldly influences. In our daily lives, we attempt to keep our children's hearts pure in the knowledge of God and His Word. We also attempt to keep our children separate from the destructive influences of our society.
5. Families have sought the association of other Christian home schooling families for our children's physical/sports activities, participation in academic and elective class, or other activities offered through HSFM so that their social environment will be consistent with the teaching and values of our faith.
6. All persons involved in the organization (including, but not limited to parents, students, volunteers, contracted individuals, directors, officers, etc.) acknowledge that everyone involved comprise a team that will together minister to the needs of Christian home schooling families and will ensure that the students' experiences will be consistent with this written statement of faith and purpose.

Statement of Purpose

HSFM is a non-profit 501c(3) corporation organized for the purpose of ministering to Christian home school families. HSFM is not a school for student enrollment. Rather, it is a ministry and service to home school parents, organized to assist in the teaching of various subjects and providing academic and elective opportunities that are conducive to a group and classroom environment. Such services are also intended to provide encouragement through fellowship, friendship, academic accountability for older students, and the sharing of counsel and resources.

Services are organized and provided through the efforts of home school families. Teachers and coaches are independently contracted for the services they provide. HSFM incurs and maintains minimal expenses for administrative, bookkeeping, and clerical assistance in order to keep fees for services cost-effective for home school families. Fund raising efforts, which are required by the IRS for tax exemption, are conducted for the sole purpose of keeping fees for services as minimal as possible and for providing optional opportunities for participating families to offset registration expenses. As a non-profit organization, HSFM is able to accept tax-deductible contributions.

In all the services and activities provided or facilitated through HSFM, parents remain accountable as the responsible home educator for grading and crediting their children, utilizing the "credit verses enrichment" check-off grading system per each family's discretion (for high school and some Jr. high classes). Teachers provide learning material, course outlines, class activities, and homework assignments, which are intended to supplement daily home study efforts. Since HSFM is a ministry to home school families, families agree to the parental and financial roles as outlined in the *Liability Agreement* and *Participation Agreement*.

Church Fellowship: _____

Signed: _____ Date: _____

Participation & Financial Agreement

_____ I am accepting financial responsibility to pay our family balance according to the payment schedule. Should unforeseen circumstances inhibit my ability to make each of the payment due dates (*25% Deposit / 20% Oct / 20% Nov / 10% Dec / 15% Feb / 10% Mar*), I will contact HFSM (hsfmclasses@gmail.com) to discuss payment options.

_____ At the time of registration, I agree to provide a “*Good Faith*” accountability check” of 10% (max \$60) and dated for the December payment, in addition to the 25% deposit. I understand that the *Accountability Check* will be cashed in December when the 75% payment is due and will be applied toward the 75%. However, the check will be cashed and applied as a service fee (*not toward the balance*) if 75% of my family balance is not being met at the December payment. If I need additional time to meet the 75% December payment, I understand that it is my responsibility to email HFSM by the November payment to request that the fee be waived and that an agreeable payment option be considered.

_____ I understand that the classes are scheduled and priced for the FULL YEAR and I agree to pay applicable drop fees according to the drop policy. HFSM will absorb the remaining losses.

DROP FEES will be calculated based on the date HFSM receives notification by email

- At least 4 wks prior to start date –\$15 if dropping all classes or \$5 per dropped class
- At least 2 wks prior to start date –\$30 if dropping all classes or \$15 per dropped class
- Less than 2 wks prior to start date –\$30 and \$10 per dropped class
- Weeks 1 & 2 – 15% first dropped class and 10% each additional dropped class
- Week 3 & 4 – 20% registration fees for each dropped class
- Week 5 & 6 – 30% registration fees for each dropped class
- Week 7 & 8 – 40% registration fees for each dropped class
- Week 9 & 10 – 50% registration fees for each dropped class
- Week 11-14 – 75% registration fees for each dropped class
- Weeks 15-29 – Family pays 100% all fees including registration and materials

Material fees calculated separately, depending on the curriculum and supplies already received.

There is no drop fee to transfer to another class within the first 4 weeks, other than adjusting for differences in the cost of each class. After week 4, transferring from one class to another may incur a partial drop fee, depending on the classes affected. The \$30 Family fee is retained once classes have started.

_____ I understand that I remain responsible for grading and crediting my child(ren). Many of the course descriptions are written to accomplish a full year of curriculum with personalized guidance and feedback on students' work. However, some are written to enrich and supplement a family's personal course of study, and I accept the responsibility to understand the scope and purpose of each class I enroll for my children.

_____ I accept responsibility to ensure that my children are appropriately escorted and supervised per my discretion. I have signed the *Liability Agreement* form and fully accept my financial and supervisory roll as defined. If I am unable to remain on campus, it will be my responsibility to ensure that my children are appropriately supervised. HFSM does not accept “care-taking” responsibility of students. Parents remain fully accountable and liable for their children at all times.

_____ Although I may have multiple children enrolled in the classes and am unable to attend each class, it is my desire to be there with them and help them as needed. If I have infants and toddlers with me, I understand that I am welcome to participate in the classes per my discretion. In any event, I will visit my child(ren)’s classes regularly so as to be fully knowledgeable and aware of class activities and materials being taught and of my child(ren)’s behavior and conduct.

_____ I will ensure that my children’s appearance is conservative & modest (no tight clothing or excessive skin showing; no blatant piercings other than traditional earrings; no body markings or unconventional hair dying or styles). Although no personal judgment is placed upon others who do not share my convictions or liberties, my family will respect the convictions of others by choosing to avoid clothing styles and other aspects of personal appearance that could potentially offend another family. While participating with Christian home school families through HFSM, our family chooses to walk in love by avoiding offenses in the area of personal appearance and adhere to the organizational dress code.

_____ I will ensure that my children are respectful of facilities including, but not limited to, Calvary Baptist Church. I will ensure that my children understand and respect rules for orderly conduct, and that they will treat teachers, students, and other family members with kindness and respect. My children will avoid the use of electronic devices that can be a distraction, and will avoid social discussions that focus on movies, music, or other secular interests that Christian families may not agree.

_____ I understand that this agreement is between myself and HFSM and is established for the benefit of all involved. I understand that an agreement such as this forms the basis for like-minded home school families to enter a mutual association with a shared vision. I understand that a shared and mutual vision between HFSM and my family is needed in order for unity to form the basis for a relationship that is balanced with grace.

Signed: _____ Date _____